**Preparatory to Research Attestation**

Researchers who intend to have Kaiser Permanente Research Bank (KPRB) programmers access Protected Health Information (PHI) to provide aggregate data for activities preparatory to research are required to notify the KPRB’s specified individual. Send this completed form to Inga Wagar at inga.n.wagar@kp.org.

This application will be used if PHI needs to be accessed for research planning purposes, such as evaluating whether a research project is feasible or not.

**Please fill out the form below. You may be contacted for more information, if necessary.**

|  |  |
| --- | --- |
| **Project Title:**  |  |
| **Kaiser Permanente Principal Investigator (PI)** |
| Name  | Phone | Fax |
| Region | Dept | E-mail |
| **Brief Need** |
| Describe criteria for selecting records:  |  |

[ ] True The use of PHI is solely to prepare aggregate data for review in order to prepare a research protocol, determine feasibility for a study, or for similar purposes preparatory to research.

[ ] True The data that is being provided is the minimum necessary for research preparation purposes.

My submission of this form indicates that all of the information is accurate and that I will comply with KP policies and federal regulations.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  Signature (or e-mailed from the investigator’s KP e-mail account)  |  | Printed Name |  | Date |

Call Inga Wagar at (510) 625-3346 if you have questions